



P. O. Box 325 ■ Sierraville, CA 96126

Water Emergencies: 530-386-0336

Billing Questions: 530-414-5994

SIERRAVILLE PUBLIC UTILITY DISTRICT BOARD MINUTES

BOARD OF DIRECTORS REGULAR MEETING
MAY 20, 2026 AT THE SIERRAVILLE SCHOOL 6:00 PM

MEETING CALLED TO ORDER: 6:00 PM

DIRECTORS ROLL CALL: Tom McElroy (✓); Lee Wright (✓); Tim Larson (✓); Travis Spencer (✓); Glenn Hawxhurst (Absent)

Also in attendance: District Counsel, Thomas Archer;

CHANGES TO THE AGENDA: NONE

PUBLIC COMMENT: NONE

CORRESPONDENCE:

- Director Hawxhurst Letter of Resignation effective May 1, 2026
- SDRMA Liability Insurance Renewal Letter

MINUTES: Review and Approval of the April 15, 2026 Regular Meeting Minutes. A Motion was made by Director McElroy to Approve the Minutes; Director Larson 2nd, the Motion passed unanimously.

SPECIAL REPORTS:

1. Rate Study

- a. Status Report: Technical Assistance Grant Requirements re RCAC; District Counsel and Clerk Secretary to follow up with the State Water Resources Control Board for written conditions/Scope of Work or requirements for the District—still pending.

2. Water System Updates

- a. Water Operator's Report— Patrick Baird

3. Pending Projects—Groundwater Well Project

- a. Discussion: A Motion was made by Director Spencer to Approve and Authorize Board President to execute SCADA System Contract Proposal and Documentation; Director Larson 2nd. The Motion passed unanimously.

SPUD is an equal opportunity provider

SPUD BOARD MEMBERS

Lee Wright | Tom McElroy | Tim Larson | Travis Spencer | Glenn Hawxhurst
info@sierravillepud.gov

- b. Discussion: Choose a date for Community Outreach “FIRST SIP” Event for the Well Project. July 19, 2026 to be announced.
- c. Status Report: Review of CalTrans SR 89 Pavement Rehabilitation Project for 2028.
- d. Discussion: District Maps Overlay re USA North-ongoing.

REVIEW OF FINANCIAL REPORTS AND FINANCES:

- a. Review: April 2026 Fund and Cash Reports, A Motion was made by Director Spencer to Approve Reports; Director Wright 2nd, the Motion passed unanimously.
- b. Discussion: Review & Approval of April-May 2026 A/P, A Motion was made by Director Spencer to Approve the Accounts Payable; Director Wright 2nd, the Motion passed unanimously.
- c. Status Report: Review of the Budget vs. Actuals for Q3 and the Projected Budget for the coming Fiscal Year 2026-2027.

ADMINISTRATION:

- a. Discussion: Board Member Vacancy and next steps.
- b. Discussion: Development of upcoming Policies; Board to review and adopt one Policy per month:
 - i) AI Policy
 - ii) Capital Improvement Plan, also to include P. Rose CIP List
 - iii) Emergency Response Plan; Review Current
 - iv) Records Retention Policy
- c. Status Report: Rate Payer Accounts
 - i) Status Update: Customer Water Line Replacement completed.
 - ii) Discussion: Additional Water Shut-Off Notices and instituting an Administrative fee to manage and process Customer Non-Compliance.
- d. Discussion: SB 827 requiring Fiscal and Financial Training. District Clerk to attend the Course in June.

ADJOURNMENT: Meeting adjourned at 7:58 PM. **The meeting was adjourned to the next regular meeting, WEDNESDAY JUNE 17, 2026, at 6:00 PM at the Sierraville Community School.**