



P. O. Box 325 ■ Sierraville, CA 96126

Water Emergencies: 530-386-0336

Billing Questions: 530-414-5994

SIERRAVILLE PUBLIC UTILITY DISTRICT BOARD MINUTES

BOARD OF DIRECTORS REGULAR MEETING
MARCH 18, 2026 AT THE SIERRAVILLE SCHOOL 6:00 PM

MEETING CALLED TO ORDER: 6:02 PM

DIRECTORS ROLL CALL: Tom McElroy (✓); Lee Wright (By Phone); Tim Larson (✓); Travis Spencer (✓); Glenn Hawxhurst (Absent)

Also in attendance: District Counsel, Thomas Archer; District Engineer, Bill Quesnel; District Consultant, Paul Rose by Telephone.

CHANGES TO THE AGENDA: NONE

PUBLIC COMMENT: NONE

CORRESPONDENCE: NONE

MINUTES: Review and Approval of the February 18, 2026 Regular Meeting Minutes. A Motion was made by Director Spencer to Approve the Minutes; Director Larson 2nd, the Motion passed unanimously.

SPECIAL REPORTS:

1. Rate Study

- a. Status Report: Data Request List submitted to HEC and to TA Grant Manager
- b. Directors McElroy and Spencer assist HEC in identifying Projects to be included

2. Water System Updates

- a. Water Operator's Report— Patrick Baird
- b. Status Report: Review Operations & Maintenance Manual. A Motion was made by Director Spencer to Approve the Manual; Director Larson 2nd, the Motion passed unanimously by Roll Call Vote. 4 Ayes, 0 Noes, 0 Abstain, 1 Absence

3. Pending Projects—Groundwater Well Project

SPUD is an equal opportunity provider

SPUD BOARD MEMBERS

Lee Wright | Tom McElroy | Tim Larson | Travis Spencer | Glenn Hawxhurst
info@sierravillepud.gov

- a. Status Report: Well Project Completed. A Motion was made by Director Spencer to authorize the Board President to execute a Grant Extension Request Letter and Amendment to the Grant so that the Grant Team can pursue the design and engineering of a new SCADA system with remaining grant funds. The Motion was 2nd by Director Wright. The Motion passed unanimously by Roll Call Vote: 4 Ayes, 0 Noes, 0 Abstain, 1 Absence.
- b. Review and Approve: **Resolution 2026-01; Public Bidding Requirements**. A Motion was made by Director Spencer to Approve and Adopt the Resolution; Director Wright 2nd; the Motion passed unanimously.
- c. Status Report: Review of CalTrans Relocation Claim Letter to Sierraville PUD for 2028 Project. District Engineer, B. Quesnel provided an update and will be contacting Marysville CalTrans office regarding the Project. The District will need to include \$10K projection for the upcoming 2026-2027 Fiscal Year Budget also to be included in the Rate Study.
- d. Discussion: District Maps Overlay re USA North--ongoing.

REVIEW OF FINANCIAL REPORTS AND FINANCES:

- a. Review: January 2026 Fund and Cash Reports, A Motion was made by Director Spencer to Approve Reports; Director Larson 2nd, the Motion passed unanimously.
- b. Discussion: Review & Approval of February-March 2026 A/P, A Motion was made by Director Spencer to Approve the Accounts Payable; Director McElroy 2nd, the Motion passed unanimously.

ADMINISTRATION:

- a. Discussion: SB 827 requiring Ethics Training/CSDA Webinars- Deadline for completion by Directors
- b. Status Report: Rate Payer Accounts
 - i) Customer Water line Replacement-Director Larson to monitor
 - ii) Discussion: Research adding an Administrative & Inspection Fee for time spent monitoring non-compliant Customers re Ordinance—To be discussed with HEC

ADJOURNMENT: Meeting adjourned at 7:23 PM. **The meeting was adjourned to the next regular meeting, WEDNESDAY APRIL 15, 2026, at 6:00 PM at the Sierraville Community School.**