



P. O. Box 325 ■ Sierraville, CA 96126

Water Emergencies: 530-386-0336

Billing Questions: 530-414-5994

SIERRAVILLE PUD BOARD MINUTES

BOARD OF DIRECTORS REGULAR MEETING

JANUARY 21, 2026 AT THE SIERRAVILLE SCHOOL 6:00 PM

MEETING CALLED TO ORDER: 6:02 PM

DIRECTORS ROLL CALL: Tom McElroy (✓); Lee Wright (By Telephone); Tim Larson (✓); Travis Spencer (absent); Glenn Hawxhurst (absent)

Also in attendance: District Counsel, Thomas Archer; District Engineer, Bill Quesnel

CHANGES TO THE AGENDA: NONE

PUBLIC COMMENT: NONE

CORRESPONDENCE: Letter from the Sierra County Clerk Recorder to Members of the Board regarding Members online confidentiality

MINUTES: Review and Approval of the December 17, 2025 Regular Meeting Minutes. A Motion was made by Director Larson to Approve the Minutes; Director McElroy 2nd, the Motion passed unanimously.

SPECIAL REPORTS:

1. Water System Updates

- a. Water Operator's Monthly Report--Patrick Baird
 - i. Status Report: Ongoing Annual Maintenance of the Booster Pump Station, the Storage Tanks and Railroad Springs. Water Operator to research General annual Maintenance needs and present a proposal.

2. Pending Projects—Groundwater Well Project

- a. Status Report: District Engineer Board Memo and Project Completion punchlist—Bill Q.
 - i. Discussion: Email/Letter from Terri Parham, Water Board—Bill Q. and P. Rose response regarding O & M Manual related to the Well and Booster Pump Station to be submitted to the State Water Resources Control Board when completed.

SPUD is an equal opportunity provider

SPUD BOARD MEMBERS

Lee Wright | Tom McElroy | Tim Larson | Travis Spencer | Glenn Hawxhurst
info@sierravillepud.gov

- ii. Discussion: Domestic Water Supply Permit—No urgency
- iii. Discussion: Water Operator’s Option Recommendations for Well Maintenance addressed by Bill Q. and P. Rose.
- b. Discussion: Membership in 811 USA North and related requirements-Mapping received from Teichert Utilities to be digitized and formatted as required.

3. Rate Study

- a. Status Report: Funding Sources update—Technical Assistance (TA) Funding Request submitted to pay for Rate Study expenses was approved. District Clerk/Secretary will follow-up to inquire whether TA will Invoice Hansford Economic Consulting (HEC) directly or through the District
- b. Clerk/Secretary to contact HEC for a Status update

REVIEW OF FINANCIAL REPORTS AND FINANCES:

- a. Review: December 2025 Fund and Cash Reports, A Motion was made by Director McElroy to Approve Reports; Director Larson 2nd, the Motion passed unanimously.
- b. Discussion: Review & Approval of December 2025-January 2026 A/P, A Motion was made by Director McElroy to Approve Reports; Director Wright 2nd, the Motion passed unanimously.
- c. Discussion: Review and approve Q2 Budget vs. Actuals

ADMINISTRATION:

- a. Discussion: SB 827 requiring Ethics Training/CSDA Webinars- District Clerk to send a Webinar link to all Board Members
- b. Status Report: Rate Payer Accounts—5 Day Water Shut-off Notice to be posted to Customer re longstanding unrepaired Leak and Customer 5 months in arrears.

ADJOURNMENT: Meeting adjourned at 7:47 PM. **The meeting was adjourned to the next regular meeting, WEDNESDAY FEBRUARY 18, 2026, at 6:00 PM at the Sierraville Community School.**