



P. O. Box 325 ■ Sierraville, CA 96126

Water Emergencies: 530-386-0336

Billing Questions: 530-414-5994

SIERRAVILLE PUBLIC UTILITY DISTRICT BOARD MINUTES

BOARD OF DIRECTORS REGULAR MEETING JUNE 17, 2026 AT THE SIERRAVILLE SCHOOL 6:00 PM

MEETING CALLED TO ORDER: 6:00 PM

APPOINTMENT AND OATH OF OFFICE FOR NEW BOARD MEMBER: SC Board Supervisor administered the Oath of Office to Lisa Petrucci; Welcome!

DIRECTORS ROLL CALL: Tom McElroy (✓); Lee Wright (✓); Tim Larson (✓); Travis Spencer (✓);
Lisa Petrucci (✓)

Also in attendance: District Counsel, Thomas Archer;

CHANGES TO THE AGENDA: NONE

PUBLIC COMMENT: NONE

Adjourn from the Regular Meeting at 6:23 pm for **PUBLIC HEARING:**

a) Review 2026-2027 Fiscal Year Budget; Director Spencer made a Motion to Approve the Budget, Director Larson 2nd; The Motion passed unanimously by the following Roll Call Vote:

AYES: Directors McElroy, Wright, Larson, Spencer, Petrucci

NOES: 0

ABSTAIN: 0

ABSENT: 0

The Public Hearing was adjourned at 6:33 pm.

CORRESPONDENCE: NONE

MINUTES: Review and Approval of the May, 2026 Regular Meeting Minutes. A Motion was made by Director Wright to Approve the Minutes; Director Larson 2nd, the Motion passed unanimously.

SPECIAL REPORTS:

1. Rate Study

- a. Status Report: Scope of Work, Timeline, next steps. Clerk to Contact SWRCB

SPUD is an equal opportunity provider

SPUD BOARD MEMBERS

Lee Wright | Tom McElroy | Tim Larson | Travis Spencer | Lisa Petrucci
info@sierravillepud.gov

2. Water System Updates

- a. Water Operator's Report— Patrick Baird
 - i. Discussion: Documenting Well Usage (Dates, Times, Quantity, LOG??) Clerk to talk with Paul Rose, Consultant re Standard Operating Procedure (SOP)
 - ii. Discussion: XiO Billing- Request to make Quarterly Invoice payments
 - iii. Discussion: Bolted Tank Inspection

3. Pending Projects—Groundwater Well Project

- a. Status Report: SCADA System- Directed to proceed under SKM recommendations
- b. Discussion: Community Outreach "FIRST SIP" Event for the Well Project. Sunday, July 19, 2026, 1-3 pm. Tour of SPUD Facilities and light Refreshments served
- c. Status Report: USFS Special Use Permit
- d. Status Report: Review of CalTrans SR 89 Pavement Rehabilitation Project for 2028.
- e. Discussion: District Maps Overlay re USA North-ongoing.

REVIEW OF FINANCIAL REPORTS AND FINANCES:

- a. Review: May 2026 Fund and Cash Reports, A Motion was made by Director Spencer to Approve Reports; Director Wright 2nd, the Motion passed unanimously.
- b. Discussion: Review & Approval of May-June 2026 A/P, A Motion was made by Director McElroy to Approve the Accounts Payable; Director Wright 2nd, the Motion passed unanimously.

ADMINISTRATION:

- a. Discussion: Development of upcoming Policies; Board to review and adopt one Policy per month:
 - i) AI Policy
 - ii) Capital Improvement Plan, also to include P. Rose CIP List
 - iii) Emergency Response Plan; Review Current
 - iv) Records Retention Policy
- b. Status Report: Rate Payer Accounts
 - i) Status Update: Customer Water Line Replacement completed. Director Larson to contact Lopez Excavation to perform District repair portion.
 - ii) Discussion: Additional Water Shut-Off Notices and instituting an Administrative fee to manage and process Customer Non-Compliance.

ADJOURNMENT: Meeting adjourned at 8:12 PM. **The meeting was adjourned to the next regular meeting, WEDNESDAY JULY 15 , 2026, at 6:00 PM at the Sierraville Community School.**